



ADMINISTRATION OFFICE

303 Wambold Dr. - PO Box 30 - Winterset, IA 50273-0030
Phone -- 515.462.2718 -- Fax -- 515.462.2732

Mr. Justin Gross, Superintendent
Cammy Leners, Business Manager/Board Secretary

Dear Parents and Students,

Applying for an Iowa Minor License for athletics and activities is a major responsibility. I would like you to be aware of some very important information.

The requirements for a Minor School License are:

- In grades 9-12.
- Involved in an extracurricular or co-curricular activity.
- Completes the Athletics and Activities Application
- Transportation is not available to the activity/sport in which the student wishes to participate.
- Completed a certified driver's education program.
- Possesses a student learner's permit for at least six (6) months.
- Follows conditions set by the Iowa Department of Transportation (DOT) and the Iowa Department of Education (DOE)

Some restrictions include:

- Operate a vehicle only between the hours of 5:00 am and 10:00 pm.
- Drive the most direct and accessible route between home and school of enrollment to attend instruction or extracurricular/co-curricular activities only.
- Drive to a service station for the purpose of refueling as long as on the most direct and accessible route.
- Cannot carry more than one (1) minor passenger that is NOT a relative when driving without adult supervision. A relative means someone that is your brother, sister, step-brother, step-sister, or another minor living in your household.

You need to understand the Minor School License is subject to suspension or revocation.

I suggest that you thoroughly review the Iowa Department of Transportation's Website and discuss as a family the specific rules and regulations, <http://www.iowadot.gov/mvd/ods/msl.htm>.

If you have any questions do not hesitate to contact the Iowa Department of Transportation. Stay safe driving!

Sincerely,

Mr. Justin Gross
Winterset Community Schools
Superintendent

BOARD OF EDUCATION

**ADMINISTRATION OFFICE**

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**Winterset Community School District
Iowa Minor License for Athletics and Activities Application**

An Iowa Minor License for athletics and activities is available on a limited basis to students who meet all of the following criteria:

- In grades 9-12.
- Involved in an extracurricular or co-curricular activity.
- Completes the Athletics and Activities Application
- Transportation is not available to the activity/sport in which the student wishes to participate.
- Completed a certified driver's education program.
- Possesses a student learner's permit for at least six (6) months.
- Follows conditions set by the Iowa Department of Transportation (DOT) and the Iowa Department of Education (DOE)

Additional district requirements include:

- The district may deny requests if adequate parking is not available at the high school.
- The district will pursue appropriate action for students who abuse their driving privileges. The school permit is to be used only to go to and from the school activity/sport and to obtain fuel. The local authorities may act strictly on abuse of the school driving permit.

Application Process

1. Student in grade 9-12 and participate in extracurricular/co-curricular activity.
2. Complete the Student Activity Driving Application and obtain all required signatures.
3. Contact the superintendent's office for final sign-off (515) 462-2718.
4. Parent and student bring completed Student Activity Driving Permit Application and student driver's permit to the superintendent's office.
5. Fill out the Iowa Department of Transportation Affidavit for School License and obtain the proper signature.
6. Take copies of the forms to the DOT to obtain the activities driving permit.

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Mr. Justin Gross, Superintendent
Cammy Leners, Business Manager/Board Secretary

**Winterset Community School District
Minor's School Driver's License**

Student license requirements for the Winterset Community School District are:

- In grades 9-12.
- Involved in an extracurricular or co-curricular activity.
- Completes the Athletics and Activities Application
- Transportation is not available to the activity/sport in which the student wishes to participate.
- Completed a certified driver's education program.
- Possesses a student learner's permit for at least six (6) months.
- Follows conditions set by the Iowa Department of Transportation (DOT) and the Iowa Department of Education (DOE)

The district may deny requests if adequate parking is not available at the high school.

The district will pursue appropriate action for students who abuse their driving privileges. The school permit is to be used only to go to and from the school activity and to obtain fuel. The local authorities may act strictly on abuse of the school driving permit.

_____ will participate in _____

during the _____ school year. The activity/sport begins _____

(Coach/Activity Sponsor) (date) (Principal) (date)

(Athletic/Activities Director) (date) (Superintendent) (date)

A parent or guardian must schedule a time with the Superintendent or his/her designee (515-462-2718) to complete the minor's school driver's license application process.

Bring this completed form and the Certificate of Completion from your Driver's Education Program to the meeting with the Superintendent.

December 2019

BOARD OF EDUCATION

C. Jeff Nicholl, President

Jared McDonald, Vice President

Julie Knobloch, Director

Kirk Macumber, Director

James Olson, Director



DRIVER & IDENTIFICATION SERVICES

AFFIDAVIT FOR MINOR SCHOOL LICENSE

License No.: _____

Audit No.: _____

Date: _____

Eligibility Requirements for Minor School License: The student must have an instruction permit for at least six months, must complete an Iowa-approved driver education course or qualify for a driver education hardship exemption, and must have a clean driving record for at least six consecutive months immediately before applying for the minor school license and live one mile or more from the school, unless the school board or accredited non-public school authority determines a special need exists.

Section 1: Student Information

Student's Full Name: _____

Student's Iowa Driver License Number: _____

Student's Date of Birth: _____

Student's Residential Address (where student intends to drive from). Note: This address must be within the school district or a contiguous school district for a public school student or within a 25 mile driving distance for an accredited non-public school student, of the school that is listed in Section 2 below.

Address: _____

Optional -- Additional address for students whose parents are legally divorced or separated. This address must also be within the school district or a contiguous school district for a public school student or within a 25 mile driving distance for an accredited non-public school student of the school listed in Section 2 below:

Additional Address that student intends to drive from: _____

*Please note that a student may not drive between two residential addresses. A student may drive to and from Address 1 and approved school classes/extracurricular activities listed below and to and from Address 2 and approved school classes/extracurricular activities listed below, but may not drive from one residential address to the other.

Section 2: School Statement of Necessity

This section must be completed by the school board chairperson, superintendent, or principal (if authorized by the superintendent) of the applicant's public school, or the school authority of the applicant's accredited non-public school. Completion of this section does not render the school board chairperson, superintendent, principal, or school authority executing this section responsible for the driving acts performed by the student under any license granted.

Name of School: WINTERSET COMMUNITY SCHOOL DISTRICT

I certify that:

- the above named student (please check the box that applies)
 - ☐ lives at least one mile from the school
 - ☐ the school board or accredited non-public school authority has otherwise determined a special need exists
- a need exists for the above named student to obtain a minor school license to attend duly scheduled courses of instruction or extracurricular activities within the school district or within a contiguous school district if open enrollment under Chapter 282 applies for a public school student or within a 25 mile driving distance for an accredited non-public school student, or to participate in extracurricular activities conducted within his/her district or within a contiguous district for a public school student or within a 25 mile driving distance for an accredited non-public school student at a site or facility designated by the school district or accredited non-public school authority to accommodate extracurricular activities or within a contiguous district under a sharing agreement pursuant to Chapter 280 for a public school student or within a 25 mile driving distance for an accredited non-public school student;
- the school listed above is an accredited school, or a school that uses licensed practitioners as instructors;
- the duly scheduled courses of instruction are prescribed by the school board or accredited non-public school authority or required by statute, and the extracurricular activities are sponsored by the school board or accredited non-public school authority.

I certify under penalty of perjury and pursuant to the laws of the State of Iowa that the preceding is true and correct. The school board, superintendent, principal if authorized by the superintendent, or accredited non-public school authority, is not responsible for actions of the applicant which pertain to the use of the driver license.

Superintendent, Principal, School Board Chairperson, or Accredited Non-Public School Authority

Date

Section 3: Parent/Guardian Consent and Certification

Parent/Guardian Name: _____

Parent/Guardian Address: _____

Parent/Guardian Driver License/ID Number: _____

I certify that:

- I am the parent, guardian, or legal custodian of the above named student and consent to the issuance of a minor school license for the purposes of attending duly scheduled courses of instruction or extracurricular activities within the school district or within a contiguous school district if open enrollment under Chapter 282 applies for a public school student or within a 25 mile driving distance for an accredited non-public school student, or to participate in extracurricular activities conducted within his/her district or within a contiguous district for a public school student or within a 25 mile driving distance for an accredited non-public school student at a site or facility designated by the school district or accredited non-public school authority to accommodate extracurricular activities or within a contiguous district under a sharing agreement pursuant to Chapter 280 for a public school student or within a 25 mile driving distance for an accredited non-public school student;

Minor Organ Donor: I ☐ do ☐ do not give my approval for the above-named minor applicant to be designated as an organ donor under the provisions of Chapter 142C.

I certify under penalty of perjury and pursuant to the laws of the State of Iowa that the preceding is true and correct.

Parent/Guardian

Date

Section 4: Minor School License Requirements and Information

Where can the student drive and at what times?

The student may drive without adult supervision between the hours of 5 a.m. and 10 p.m. for the following purposes:

- Drive from home to school(s) of enrollment or school sponsored activities using the most direct and accessible route. Activities must be at the school(s) the student is enrolled in.
- Drive to a school that is not their school of enrollment to participate in extracurricular activities. Activities must be in a contiguous (bordering) school district for a public school student or within a 25 mile driving distance for an accredited non-public school student and must be held at a site, facility, or school designated for the activity under a sharing agreement between schools or conducted at a site or facility that the school they are enrolled in has designated to accommodate extracurricular activities.
- Drive to and from their home to the closest school bus stop.
- Stop for fuel while on route or at the closest filling station off route.

The student may also drive at any time with adult supervision (same as instruction permit). Adult supervision means a parent, guardian, custodian, an immediate family member at least 21 years of age, a driver education instructor, or a person at least 25 years of age with written permission from parent, guardian, or custodian. The supervising adult must possess a valid driver's license.

Passenger restriction

When driving without adult supervision, the student may only carry one minor passenger that is not a relative. A relative means someone that is the student's brother, sister, step-brother, step-sister, or another minor living in their household.

No electronic communication devices

The student may not use a cell phone, smartphone, tablet, or other electronic communication or entertainment device while driving.

What happens if student gets a ticket/violation?

A minor school license will be suspended if the student is convicted of a traffic violation (including, but not limited to, speeding, reckless driving, failure to obey a traffic signal), violate any of the restrictions on the license, or is involved in a crash the student caused or contributed to.

First offense: license will be suspended for 30 days; \$20 reinstatement fee

Second offense: license will be revoked for 30 days; \$20 reinstatement fee; must reinstate to instruction permit for six months before the student is eligible for another minor school license.

Note: Any time you have a violation, or any time your license gets suspended or revoked, your six-month period to have a clean driving record will start over.

Eligibility requirements to advance to Intermediate License

The next level of the graduated driver's license program is an intermediate driver's license. To obtain this license, applicants must be at least 16 years old and hold an instruction permit (or instruction permit then minor school license) for at least 12 consecutive months and maintain a clean driving record for at least six consecutive months immediately before applying for an intermediate license. Intermediate driver's license applicants must also complete 20 hours of supervised driving in addition to any driving completed in driver's education. At least two of those hours must be between sunset and sunrise.

For more information about the Graduated Driver's License Program for people under age 18, please visit <http://www.iowadot.gov/mvd/driverslicense/under18.html>

Please bring this completed form along with the student's driver's education certificate of completion to any driver's license issuance location to obtain the student's Minor School License. The cost is \$8.00.



SMARTER | SIMPLER | CUSTOMER DRIVEN

DOT

MINOR SCHOOL LICENSE

LICENSING FOR DRIVERS UNDER AGE 18

Iowa has a graduated driver's license (GDL) system for drivers under age 18. The GDL includes three steps that provide experience to improve driving skills. These steps include:



Driving yourself to school is an adult responsibility that you need to take seriously to keep you and others safe and protect your privilege to drive.

HOW DO I GET A MINOR SCHOOL LICENSE?

- Be at least 14 ½ years old.
- Complete an Iowa-approved driver education course.
- Hold an instruction permit and a clean driving record for at least six consecutive months immediately before applying for your minor school license.
- Live 1 mile or more from the school you are enrolled in, unless a special need exists. If you have more than one residence, where you live is the location you reside the majority of the time.
- You must have your school superintendent, principal, or school board chair AND your parent or guardian sign an Affidavit for School License (form 430021) available at any driver's license issuance site or by searching the form number at <https://forms.iowadot.gov/BrowseForms.aspx>.
- You may also be required to complete a drive test at the driver's license issuance site.

WHAT CAN I DO WITH THIS LICENSE?

This license allows you to drive without adult supervision between the hours of 5 a.m. and 10 p.m. for the following.

- Drive from your home to your school(s) of enrollment or school sponsored activities using the most direct and accessible route. Activities must be at the school(s) you are enrolled in.
- Drive to a school that is not your school of enrollment to participate in extracurricular activities. Activities must be in a contiguous (bordering) school district and must be held at a site, facility, or school designated for the activity under a sharing agreement between schools or conducted at a site or facility that the school district you are enrolled in has designated to accommodate extracurricular activities.
- Drive to and from your home to the closest school bus stop.
- Stop for fuel on route or at the closest station off route.

You may also drive at any time with adult supervision. Adult supervision means your parent, guardian, custodian, an immediate family member at least 21 years of age, a driver education instructor, or a person at least 25 years of age with written permission from your parent, guardian, or custodian. The supervising adult must possess a valid driver's license.

Student Signature

Parent Signature